

Please fax completed document to
604-272-5746

Loss & Damage Claim

NOTE: You **MUST** claim loss or shipping damage with your carrier within 24 hours. Submitting this form to us does **NOT** do this, but is required for us to track your loss or damage incident. **KEEP ALL DAMAGED PRODUCTS, BOXES, MANUALS, ETC., AS THOSE WILL BE REQUIRED FOR PROOF OF DAMAGE & INSPECTION.**

Invoice No.:
Order No.:

Receiver Information

Contact Person: _____

Company (if applicable): _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone: _____ Fax: _____ E-Mail: _____

Reason for Claim

Lost Parcel(s) Parcel Identification Number(s) or Tracking # _____

Damaged Parcel(s) Date Shipment Received (mn/dd/yyyy): _____

Item Missing from order

Product(s) Affected:	_____	_____	\$
SKU/PART #	DESC	VALUE	\$
SKU/PART #	DESC	VALUE	\$
SKU/PART #	DESC	VALUE	

Provide Brief Description and Additional Details (Example: Color/Weight/Dimensions/Manufacturer/Model/Serial Number/Part Number). If possible, enclose a sketch or photo.

Please include a copy of the Damage Report Confirmation from the courier / shipping company. _____

I hereby certify that all the information on this form is true. I agree that in the event that a lost or damaged item reported in this document is either recovered or indemnified in any way by the shipping company, or any other party other than NXSource Technology Inc., that the original lost item or the replacement item must be: a) returned to NXSource Technology Inc. in sellable condition, with original packaging, documentation, etc., or b) that the full value of the items in question may be invoiced or charged to you for the goods received. **IN THE EVENT ITEMS DESCRIBED ARE NOT RETURNED TO US,** I have authorized that NXSource Technology Inc. can charge the following credit card for the value of goods described:

CREDIT CARD TYPE: _____ CREDIT CARD NUMBER: _____ EXP DATE: _____

SIGNATURE: _____ Name on Credit Card: _____

Disclaimer & Limitation of Liability

NXSource Technology Inc. insures all orders for \$100 CDN. Additional insurance is available during checkout at www.NXSource.com and can cover the full value of your order, for loss or replacement during transit. Damage to any shipment must be reported to NXSource Technology Inc. immediately and NO LATER than 24 hours (1 business day) after you receive the shipment **AND MUST ALSO BE REPORTED TO THE SELECTED CARRIER WITHIN THIS TIME PERIOD.** When products are shipped to you by common carrier, NXSource Technology Inc.'s liability to you for breakage and/or non-delivery of the products by the common carrier to you will be limited by the limits of liability provided by the common carrier's terms and conditions of carriage. You should purchase insurance from loss or breakage during carriage for full insurable value of the products you have ordered by making the appropriate requests when placing your order with NXSource Technology Inc. **ALL DAMAGED MERCHANDISE, PACKAGING, MANUALS, ETC.,** must be returned to us for settlement. NXSource Technology Inc. will not process claims without the original products, unless proof is provided by the shipping company that a package was lost.